

**Agenda item 9 – OTHER IALA GROUPS**

**9.2 Risk Management Tool**

**9.2.2 Report of the 36<sup>th</sup> meeting of the IALA Risk Management Steering Group**

**Note by the Secretariat**

**1 SUMMARY**

The thirty sixth meeting of the IALA Risk Management Steering Group was held the 12th of September 2014 at 12.00 at the Marmara Pera Hotel, Istanbul, just after the closure of the one-week IALA Risk Management Toolbox Training Seminar.

The report prepared by Jean-Charles Leclair is attached.

**2 ACTION REQUESTED**

The Council is requested to note the report of the 36<sup>th</sup> session of the Steering Group, as attached.



## MINUTES OF THE THIRTY SIXTH MEETING OF THE IALA RISK MANAGEMENT STEERING GROUP

**12<sup>th</sup> September, 2014**

**The Marmara Pera Hotel – Istanbul**

**1.**

### **2. General**

The thirty sixth meeting of the IALA Risk Management Steering Group was held the 12<sup>th</sup> of September 2014 at 12.00 at the Marmara Pera Hotel, Istanbul, just after the closure of the one-week IALA Risk Management Toolbox Training Seminar.

Participating to the meeting were:

3. Omar Frits Eriksson, DMA, Denmark (Chairman)
4. Per Christian Engberg, GateHouse A/S
5. Roger Barker, Trinity House, UK
6. Erik Sonne Ravn, DMA, Denmark
7. Tunçay Cehreli, DGCS, Turkey
8. Serdar Kum, ITU, Turkey
9. Volkan Aydogdu, ITU, Turkey
10. Stephen Bennett, IALA WWA
11. Jean-Charles Leclair, IALA WWA (Secretary).

### **12. Agenda item 1 – Opening**

The Chairman, Omar Frits Eriksson, opened the meeting and welcomed all participants.

### **13. Agenda item 2 – Agenda**

The agenda for the meeting was sent by e-mail together with the invitation. It includes the following items:

- debriefing of the training seminar,
- conclusions of the SAMSON Working Group

- Future of SQUART (Simplified Qualitative Risk Management Tool)
- Action plan for future work
- Any other business
- Next meeting.

The Chairman proposed to start the meeting by reviewing the action list of the previous session of the Steering Group held in Madrid the 15<sup>th</sup> of November.

1. Omar Frits Eriksson to organise a SG meeting dedicated to SAMSON at DMA, the 12<sup>th</sup> and the 13<sup>th</sup> of February 2014.

Done; it was a working group (see item 4).

2. Ernst Bolt to populate the IWRAP wiki site with information on SAMSON as soon as possible, in liaison with Omar Frits Eriksson.

Done.

3. SG members to visit the IWRAP wiki site and start discussion on SAMSON to prepare the Copenhagen meeting.

Done.

4. The Academy to start to create a kind of an IALA Risk Management Tools seminar alumni by sending a letter to previous participants.

This was done for the participants to the Madrid seminar, and it will soon be done for the previous seminar. It was requested to Per Christian Engberg to do the same with his group of trainees.

5. The Academy to fix the place and dates of the next training seminar as soon as possible.

Done.

#### **14. *Agenda item 3 – Development of the Seminar***

Omar Frits Eriksson thanked all lecturers for having once again done a very good job, which is shown by the general satisfaction expressed by the participants in their evaluation questionnaires. He also underlined the excellent organisation and support provided by The Directorate General of Coastal Safety and İstanbul Teknik Üniversitesi and thanked Tuncay Cehreli and Volkan Aydogdu for that, as well as the IALA Secretariat. Jean-Charles Leclair, on behalf of the IALA World-Wide Academy, associated himself to the words expressed and added his special gratitude to Omar Frits Eriksson.

A detailed report of the seminar will be distributed together with the present minutes. A special attention was given to the recommendations adopted at the end of the seminar by the participants.

- National maritime administrations should include the requirement for formal risk assessments of its main waterways in appropriate policies
- Participants in IALA risk workshops and users of IALA risk management tools are encouraged to become members of the IALA World-Wide Academy alumni group on LinkedIn
- To produce a specific IALA WWA model course on how to administer and run a PAWSA workshop
- Wherever a risk mitigation measure is being implemented, AIS data from both pre and post action should be forwarded to IALA for analysis
- National maritime administrations who use the IALA risk management tools should inform IALA with feedback so that the toolbox can be improved in accordance with IALA Recommendation O-134.4 (page 7)
- IWRAP Mk2 should be developed to include the consequences of collisions and groundings
- Encourage IALA National Members that use IALA risk management tools to join IALA-Net in order to improve the AIS database for IWRAP Mk2 purposes
- Inform sister international organisations (IAPH; PIANC etc.) of the use and value of the IALA risk management toolbox

In addition of those proposals, Tuncay Cehreli insisted on the fact that PAWSA and IWRAP are complementary and this should be better demonstrated during the seminar. It was agreed that for the next seminar, if the Imit Workshop is used for demonstration of PAWSA, the IWRAP results should be shown in parallel. Therefore, it was requested to Erik Sonne Ravn and Volkan Aydogdu to run IWRAP with the AIS data available for the Imit Bay.

For the next seminar, it was also agreed to limit the time for the introduction (sessions 1 to 3) and for the simulation which should concentrate on risk analysis only. PAWSA presentations were well received thanks to the presence of the two facilitators having acted at the Imit Workshop and the use of the “books” by participants. Regarding IWRAP Mk2 exercises, time should be made available to achieve all exercises, including the complex one, and to be more detailed on the regional cases presentation. Stephen Bennett was requested to circulate a new seminar programme taken into account all the observations before the next meeting of the Steering Group.

#### ***Agenda item 4 – Conclusions of the SAMSON Working Group***

Ernst Bolt was thanked for having prepared a progress report which was circulated the 3<sup>rd</sup> of September. At this stage it was recognized that the IWRAP Mk2 model is progressing well and the priority should be to concentrate most on that programme and not trying to develop a new one. However, it is now important to start to incorporate within IWRAP functionality on consequences. The work of the SAMSON working group has been positive and should continue, exploring in particular what part of SAMSON may be incorporated in IWRAP. It was also noted that, contrary to IWRAP, the use of SAMSON requires considerable expertise in using the software.

#### ***Agenda item 5 – Future of SQUART***

Stephen Bennett explained the origins of the development of this simplified tool derived from PAWSA. He also recalled that the Secretary General tasked the Steering Group to study further the project and to make proposals to the Council. The chairman expressed that further work is needed on the theoretical foundation and documentation of the method. After discussion, it was agreed to request Stephan Bennett, Erik Sonne Ravn and Jean-Charles Leclair to work together to better tailor the method and make proposal to the Steering Group.

### ***Agenda item 5 – Action plan for future work***

It was agreed that the Chairman and the Secretary will prepare an agenda for the next meeting which could be held in conjunction with the first PAP meeting organised in 2015.

### ***Agenda item 6 – Any other business***

#### ***6.1 – Next training seminar***

The participants agreed to propose holding the next training seminar on the IALA Risk Management Toolbox in one of the country surrounding the Malacca Strait, the first choice being Singapore. The IALA World-Wide Academy was asked to prepare the next seminar which could be held in the same period next year.

#### ***6.2 – New version of IWRAP Mk2***

Per Christian Engberg informed the participants that the next version of IWRAP Mk2 will be issued during the next weeks and will incorporate several improvements.

### ***Agenda item 7 – Action List***

1. The Academy to complete the IALA Risk Management Tools seminar alumnis by sending a letter to the participants to the seminars previous to the Madrid one.
2. Per Christian Engberg to do the same with his group of trainees.
3. The Academy in consultation with the ARM Committee to produce a specific IALA WWA model course on how to administer and run a PAWSA workshop.
4. The Steering Group to further develop IWRAP Mk2 to include the consequences of collisions and groundings.
5. To propose to the Council to inform sister international organisations (IAPH; PIANC etc.) of the use and value of the IALA risk management toolbox.
6. Erik Sonne Ravn and Volkan Aydogdu to run IWRAP with the AIS data available for the Ismir Bay with a view of using the Ismir Bay as a use case for both IWRAP and PAWSA during the next Seminar.

7. Stephen Bennett to circulate a new seminar programme before the next meeting of the Steering Group.
8. Stephan Bennett, Erik Sonne Ravn and Jean-Charles Leclair to work together to develop further the proposed SQUART method, particularly with respect to its theoretical foundation and documentation, and make proposal to the Steering Group.
9. Chairman and the Secretary to prepare an agenda for the next meeting which could be held in conjunction with the first PAP meeting organised in 2015.
10. The IALA World-Wide Academy to prepare the next seminar which could be held at the same period next year in one of the countries surrounding the Malacca Strait.

### ***Agenda item 8 – Date and Venue of the next Meeting***

The next meeting of the Steering Group (SG 37) will be held in St Germain-en-Laye held in conjunction with the first PAP meeting organised in 2015.

Before closing the meeting, Omar Frits Eriksson thanked everyone for their participation.

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